

AGENDA

**Special Council Meeting
Tuesday, July 29, 2025, at 6:30 p.m.
Powassan Council Chambers
252 Clark Street, Powassan, ON**

1. CALL TO ORDER

2. LAND ACKNOWLEDGMENT

"We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care of, and teachings about, our earth and our relations. May we continue to honour these teachings."

3. ROLL CALL

4. DISCLOSURE OF MONETARY INTEREST AND GENERAL NATURE THEREOF

5. APPROVAL OF THE AGENDA

6. DELEGATIONS TO COUNCIL

7. ADOPTION OF MINUTES OF PREVIOUS OPEN SESSION MEETINGS OF COUNCIL

7.1 Regular Council Meeting of July 15, 2025

8. MINUTES AND REPORTS FROM COMMITTEES OF COUNCIL

9. MINUTES AND REPORTS FROM APPOINTED BOARDS

9.1 The Golden Sunshine Municipal Non-Profit Housing Corporation – Minutes of May 20, 2025

10. STAFF REPORTS

10.1 Treasurer/Director of Corporate Services, B. Robinson – RFP for Hunt Line Culvert Reline

11. BYLAWS

12. UNFINISHED BUSINESS

12.1 Women's Own Resource Centre – Donation Request

13. NEW BUSINESS

13.1 Ontario Clean Water Agency – Powassan Water and Wastewater Quarterly Operations Report (April 1 – June 30, 2025)

13.2 Change of date for the August Regular Meeting of Council

14. CORRESPONDENCE

15. ADDENDUM

16. NOTICE OF SCHEDULE OF COUNCIL AND BOARD MEETINGS

17. CLOSED SESSION

17.1 Adoption of Closed Session Minutes of June 3, 2025

17.2 Labour Relations – Section 239(2)(d) of the Municipal Act and under Section 9(4)(d) of the Procedural Bylaw – matters regarding labour relations or employee negotiations.

17.3 Labour Relations – Section 239(2)(d) of the Municipal Act and under Section 9(4)(d) of the Procedural Bylaw – matters regarding labour relations or employee negotiations.

18. MOTION TO ADJOURN

Regular Council Meeting
Tuesday, July 15, 2025, at 6:30 pm
Powassan Council Chambers

Present: Peter McIsaac, Mayor
Markus Wand, Deputy Mayor
Randy Hall, Councillor
Dave Britton, Councillor
Leo Patey, Councillor

Staff: Brayden Robinson, Treasurer/Director of Corporate Services
Allison Quinn, Clerk

Presentations:

6.1a George Evers – Ontario Senior of the Year Award
6.1b Trout Creek Community Centre Remediation Advisory Committee – TCCC Remediation Process Update

Disclosure of Monetary Interest and General Nature Thereof: None.

- 2025-214** Moved by: L. Patey Seconded by: R. Hall
That the agenda of the Regular Council Meeting of July 15, 2025, be approved, with the addition of:

6.1a – George Evers – Senior of the Year Award acknowledgment. **Carried**
- 2025-215** Moved by: M. Wand Seconded by: D. Britton
That the memo from Treasurer/Director of Corporate Services, B. Robinson, regarding RFP 2025-006: Trout Creek Community Centre Structural Remediation, be received; and,

FURTHER that Council award the RFP to Tacoma Engineers Inc., as outlined in the memo. **Carried**
- 2025-216** Moved by: R. Hall Seconded by: D. Britton
That the minutes of the Regular meeting of Council of June 17, 2025, be adopted. **Carried**
- 2025-217** Moved by: D. Britton Seconded by: M. Wand
That the minutes from the Powassan Maple Syrup Festival Committee meeting of June 11, 2025, be received. **Carried**
- 2025-218** Moved by: M. Wand Seconded by: L. Patey
That the District of Parry Sound Social Services Administration Board CAO's Report of June 2025, be received. **Carried**

- 2025-219** Moved by: L. Patey Seconded by: R. Hall
That the minutes from the Golden Sunshine Municipal Non-Profit Housing Corporation 2024 Annual General Meeting on June 28, 2024, be received. **Carried**
- 2025-220** Moved by: R. Hall Seconded by: D. Britton
That the memo from Deputy Clerk, K. Bester, regarding the Ontario Trillium Foundations Seed Grant, be received for information purposes. **Carried**
- 2025-221** Moved by: D. Britton Seconded by: M. Wand
That the memo from Deputy Clerk, K. Bester, regarding the Enhancing Access to Spaces for Everyone Grant, be received for information purposes. **Carried**
- 2025-222** Moved by: M. Wand Seconded by: L. Patey
That the 2025 Q2 Budget Variance Report from Treasurer/Director of Corporate Services, B. Robinson, be received for information purposes. **Carried**
- 2025-223** Moved by: L. Patey Seconded by: R. Hall
That the report from Treasurer/Director of Corporate Services, B. Robinson, regarding the 2014 GMC Sierra be received; and,

FURTHER that staff be directed to proceed as directed by Council based on the options outlines in the memo. **Deferred**
- 2025-224** Moved by: R. Hall Seconded by: D. Britton
That the memo from Fire Chief R. Giesler, regarding the Municipality of Powassan Fire Department Updates be received, for information purposes. **Carried**
- 2025-225** Moved by: D. Britton Seconded by: M. Wand
That the updated Municipality of Powassan Social Networking Policy be received; and,

FURTHER that Council adopts the Social Networking Policy as presented. **Carried**
- 2025-226** Moved by: M. Wand Seconded by: L. Patey
That the donation request from Women's Own Resource Centre be received; and,

FURTHER that Council donates \$1672.50 based on \$0.50/per capita, to support new and continuing free initiatives and programs for families in the area. **Deferred**
- 2025-227** Moved by: L. Patey Seconded by: R. Hall
That the Council of the Municipality of Powassan supports the Municipality of Tweed in calling on the Province of Ontario to amend Ontario Regulation 391/21: Blue Box so that producers are responsible for the end-of-life management of recycling product from all sources; and,

FURTHER that Council direct staff to circulate this resolution of support to Premier Doug Ford, Minister of the Environment, Conservation and Parks, Minister of Natural Resources and Forestry, MPP Victor Fedeli, Minister of Affairs and Housing, the Association of Municipalities of Ontario and all Ontario municipalities. **Carried**

- 2025-228** Moved by: R. Hall Seconded by: D. Britton
That the correspondence dated June 24, 2025, from the Minister of Rural Affairs, regarding the Rural Ontario Development program, be received. **Carried**
- 2025-229** Moved by: D. Britton Seconded by: M. Wand
That Council now adjourns to closed session at 7:34pm to discuss:
- 17.1 Adoption of Closed Session Minutes of June 3, 2025
- 17.2 Labour Relations – Section 239(2)(d) of the Municipal Act and under Section 9(4)(d) of the Procedural Bylaw – matters regarding labour relations or employee negotiations.
- 17.3 Identifiable Individuals – Section 239(2)(b) of the Municipal Act and under Section 9(4)(b) of the Procedural Bylaw – Matters regarding an identifiable individual, including municipal or local board employees. **Carried**
- 2025-230** Moved by: L. Patey Seconded by: R. Hall
That Council now reconvenes to regular session at 8:02pm. **Carried**
- 2025-231** Moved by: R. Hall Seconded by: D. Britton
That Council now adjourns at 8:02pm. **Carried**

Mayor

Clerk

The Golden Sunshine Municipal Non-Profit Housing Corporation
Minutes of the Board of Directors Meeting
2025- 05

May 20, 2025

A regular meeting of the Golden Sunshine Municipal Non-Profit Housing Corporation board was held on Tuesday May 20, 2025.

Present: Acting Chair, Dave Britton, Bernadette Kerr, Mieke Markus, Dave Yemm, Calvin Young, Leo Patey, Nancy McFadden, Amber McIsaac. Phone in: Bernadette Kerr

1. Call to order

Resolution No. 2025-24– Moved by Calvin, seconded by Nancy that the meeting was called to order at 9:30 am. Carried

2. Additions to Agenda – none

3. Approval of the Agenda

Resolution No. 2025-25 Moved by Leo, seconded by Dave Yemm that the agenda be adopted as Presented.

4. Conflict of Interest Disclosure – Leo 7.a) Transaction Reports- employer listed

5. Approval of the Minutes from the April 15, 2025 board meeting

Resolution No. 2025-26– Moved by Calvin, seconded by Dave Yemm, that the minutes from the board meeting on April 15, 2025 were adopted as presented.

6. Business arising

a) Patio Project Update

Construction Kick off meeting was held on May 9th with HSC, Kenalex. Michelle Jensen, and Amber. Meeting minutes and project schedule shared with the board. Memo to be provided to each tenant notifying them of the construction schedule. Amber submitted a request to withdraw capital funds for the Golden Sunshine's portion of the project.

Resolution No. 2025-27 Moved by Leo, seconded by Mieke that the Golden Sunshine Municipal Non-Profit Housing Corporation approves the withdrawal of \$85,661.00 from the Capital Reserve Fund to cover the remaining costs of the Exterior Patio Upgrade Project, which has a total cost of

\$225,661.00, including HST. With \$160,000 already secured through OPHI funding, the additional amount is required to fully fund the project, including a \$20,000 contingency budget.

b) Audit Planning

Amber presented Audit planning letter, fraud risk assessment Documentation Memorandum and response letter to the board from Kendall, Sinclair, Cowper, Daigle, Holden, Chartered Professional Accountants for the Golden Sunshine's 2024 audit. Claude Daigle will be present for the AGM on June 17th, 2025 to present the draft financials.

C) Winter Snow Removal

Amber shared a report with the Board outlining tenant complaints and proposed solutions for improving snow and ice removal in future winters. She was asked to consult with tenants and gather their feedback. This tenant feedback will be presented at the next Board meeting for further discussion and consideration.

d) Move- Move Out Report

Amber presented that 3 new tenants will be welcomed to the building this year. Amber asked for clarification on upgrading and renovating apartments based on RGI and Market Rent and a discussion took place. Amber will continue to renovate all apartments as needed and should additional funding be required from the capital account a formal request will be submitted to the board.

7. Correspondences

a.2) Financials

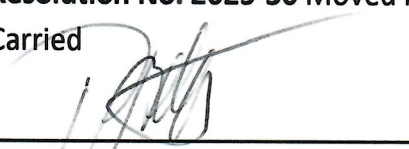
World Source Statement dated January 1- March 31, 2025 presented to the board members.

Resolution No. 2025-28 Moved by Dave Yemm, seconded by Calvin that the Golden Sunshine Municipal Non-Profit Housing Corporation approves the April 2025 Transaction Report statement as presented. Carried

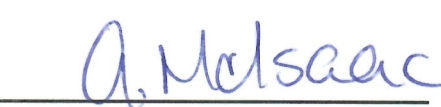
Resolution No. 2025-29 Moved by Leo seconded by Nancy that the Golden Sunshine Municipal Non-Profit Housing Corporation approves the April 2025 Income statement as presented. Carried

8. Next Board Meeting – June 17, 2025 @9:45am following AGM

Resolution No. 2025-30 Moved by Leo, seconded by Dave Yemm that the meeting be adjourned. Carried



Acting President, Dave Britton



Secretary, Amber McIsaac

To: Council
From: Treasurer/Director of Corporate Services
Re: RFP 2025-007: Hunt Line Culvert Reline

RECOMMENDATION:

That the staff report regarding RFP 2025-007 for the reline of the Hunt Line Culvert be received; and that Council award the tender to Provincial Underground Services Inc. in the amount of \$422,224.50 including HST.

ANALYSIS:

On July 8, 2025, the Municipality of Powassan issued Tender 2025-007 regarding the reline of the Hunt Line culvert.

The Tender closed on July 24, 2025, with a total of one submission received. The Tender opening was witnessed by Treasurer/Director of Corporate Services B. Robinson and Clerk A. Quinn. The submission was also reviewed by Engineer A. Boucher.

The cost of the submission received was as follows:

	Provincial Underground Services
Subtotal	\$373,650.00
HST	\$48,574.50
Total	\$422,224.50

The Municipality's cost of this project is \$380,226.24, lower than our budgeted estimate of \$450,000. Note that consulting engineer fees incurred are over and above that total; however, the project is anticipated to come in under budget overall. As mentioned previously, project funding is being provided through stacking the NORDS and CCBF funding streams.

No errors or omissions were noted in the submission.

Staff are recommending that the contract be awarded to Provincial Underground Services Inc.

DONATION REQUEST APPLICATION

Group/Organization Applying: Women's Own Resource Centre

Address: 105 Ottawa Ave., South River, ON

Contact Person(s): Jessica Busch

Position(s): Program Manager

Telephone or Email: 705 386 9672

What type of donation is being requested?

Monetary Donation

"In-Kind" Donation

Donation value being requested: \$11,672.50 based on 50¢/capita (3345 residents)

How Will Funds Be Used? Funds support programs and supports not covered through IWF core funding. Please see attached letter for more details.

Is Your Group Based in the Municipality of Powassan?

Yes

No

If no, how does your group support the residents of the Municipality of Powassan?

We provide all of the same programs, services and supports to residents of Powassan. We hosted 8 community kitchens at 250 Clark for example.

Is Your Group Not-For-Profit organization?

Yes

No

How Many Years Has Your Group/Organization Been in Operation? 25

What other sources of funding are used by your organization to provide its services?

Provincial Funding-Investing in Women's Futures.
Municipal & Private Donations-across Almaguin.
Grants for special programs. For example,
Community Kitchens through OTF.

If successful, describe how the Municipality of Powassan will be given recognition for this donation:

We recognize donations through our social media page as well as in person at events throughout the year.

Any additional information which you consider necessary for Council to make an informed decision?

Please see additional information in our donation request letter.

Applicant Name (Print): Jessica Busch

Applicant Signature: J Busch

Date of Application: June 16, 2025

FOR INTERNAL USE ONLY:

Date application received by the Municipality: _____

Does this application meet all criteria as outline in Donation Policy? Yes No

If successful, has the Municipality received written letter after the event: Yes No

Women's Own Resource Centre

The Municipality of Powassan

April 28th, 2025

Dear Mayor and Council,

I am writing to you on behalf of the Women's Own Resource Centre (WORC), which is a non-profit, registered charitable organization. We provide information, referral and support to women, girls and families of the Almaguin Highlands to assist them in working toward their economic goals. Our Rural Outreach Program Endeavour (ROPE) provides workshops in self-employment, networking, mentoring and life skills.

The Women's Own Resource Centre was established in 2000, is centrally located in the Almaguin Highlands district and has been successfully helping women and their families for over twenty years. We serve a rural population of approximately 30,000 permanent residents that include many working poor families that are unable to qualify for current forms of government assistance and services. WORC serves northern, low-income, rural women who may have experienced violence or abuse in their lives. Many of these women have poor self esteem, few assets and limited family support. These women face numerous barriers which are worsened by their isolation and increased financial cost of basic social inclusion. The support of WORC is essential in working with them on a plan for recovery and growth.

The Rural Outreach Program Endeavor encompasses workshops which are offered free of charge with financial support being available for transportation and childcare costs to increase accessibility and remove as many barriers as possible. In addition to supporting women in creating sustainable livelihoods through achieving economic independence, WORC provides business services, business plan assistance, one to one consultations, information sharing, support, referrals, resources and hosts a large donation network.

From April 1st, 2024 to March 31st, 2025, our Centre recorded 3,320 drop-ins, 872 phone calls, 2,968 emails and 94 one to one consultations for business development, personal and crisis calls throughout the year. 594 individual clients had direct engagement with one of our programs throughout the year. Our Entrepreneurial Skills Training workshop supported 16 women in 2024/25 through the process of starting a small business with 12 of these women launching businesses throughout the Almaguin Highlands and an additional 3 hoping to launch within the next year. Our Life Skills Training workshop supported 22 women in 2024/25 and 237 individual women participated in local Resource & Business Network Luncheons. WORC responded to 15 crisis calls which includes 8 in regards to violence against women. 1,356 interactions with our donation network this past year which encompasses both donation pickups and dropoffs – the Donation Network continues to be a growing resource in the Almaguin Highlands for those struggling to afford the basic necessities of life. We keep a dedicated room at our office for donated items which includes clothing, linens, household items, shoes, boots, winter jackets, hygiene products and more which anyone can access at anytime with no requirement to prove eligibility.

In addition to core programming, WORC partnered with local organizations including ACED, AHCC, NECO, The Labour Market Group and others to organize and host the RED Gala in October of 2024. WORC also organized and hosted our third annual International Women's Day Celebration on Saturday March 8th, 2025. The event was sold out with 125 women attending from across Almaguin. We carried forward our program to support Almaguin children in going back to school – we were able to sponsor 64 local children with backpacks, lunch kits, running shoes and

105 Ottawa Ave., Box 155, South River, ON P0A 1X0

Phone: (705) 386-9672 Toll Free: 1-888-640-8668

Fax: (705) 386-7111 Email: info@womensownresource.org

www.womensownresource.org

Women's Own Resource Centre

school supplies to help foster a successful start to the new school year. WORC was also able to support 19 families from across the region for our annual Christmas Sponsorship Program with grocery gift cards and toys for children. These sponsorships were made possible through fundraising initiatives at our office along with support from individuals in the community.

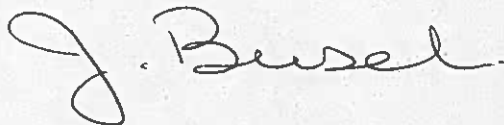
In 2023, WORC received a grant from the Ontario Trillium Foundation to launch a Travelling Community Kitchen Program in response to the increasing struggle we are seeing across the region with food insecurity due to the increase in the price of living. The program has focused on creating affordable homemade meals, budgeting, kitchen skills and reducing social isolation by helping participants to foster connections in their communities. This two-year program has been hugely successful with over 600 people participating over the course of 24 full day workshops. This Travelling Community Kitchen Program visited municipalities across the Almaguin Highlands including Powassan, South River, Sundridge, Burk's Falls, Emsdale, Whitestone, Magnetawan and Kearney – every round has had full registration with a waiting list. Two special sessions were also held in partnership with Almaguin Highlands Secondary School to bring these essential skills to Almaguin youth. Over the course of the two-year funded program, we were able to support over 10,000 meals being made in the workshops going to local families and community members in need.

WORC's services continue to be needed in our region, as indicated by engagement numbers, to foster growth and ensure that the most vulnerable are not left without the supports they need to build sustainable livelihoods. As always, we will continue to be there for the residents of the Almaguin Highlands and are continually striving to address needs and create programming that helps to build the resiliency of women and their families in the Almaguin Highlands. These free workshops and programs are helping to create valuable community connections and ease some of the social isolation that is often felt heavily in rural regions such as the Almaguin Highlands.

In order to continue to offer these free programs and supports, the Women's Own Resource Centre is dependent upon funding from several sources. Donations help to ensure that we can continue to make important services and supports available to the women and families of the Almaguin Highlands. Donations also help us to provide outreach to those clients who are made increasingly vulnerable by their severe isolation due to the sheer size of our region.

We are asking for support from each municipality in the amount of .50 cents per capita to support new and continuing initiatives in 2025/26. We thank those who have supported us in the past and look forward to new working relationships and opportunities. Should you wish WORC to make a presentation to your council to discuss upcoming projects, or if you have any questions, please call 705-386-9672 or email jessica@womensownresource.org

We thank you for your time and consideration in this matter and we look forward to continuing our efforts to help women and their families in the Almaguin Highlands thrive.



Jessica Busch
Program Manager

105 Ottawa Ave., Box 155, South River, ON P0A 1X0
Phone: (705) 386-9672 Toll Free: 1-888-640-8668
Fax: (705) 386-7111 Email: info@womensownresource.org
www.womensownresource.org

SYSTEM OVERVIEW

April 1st to June 30th , 2025

OPERATIONAL HIGHLIGHTS

Drinking Water System

- The water treatment system operated well during the second quarter.

Wastewater Treatment

- The wastewater treatment system performed well during the second quarter.
- North cell lagoon treated with 1400 imperial gallons (IMPG) of ferric sulphate on May 8, 2025
- South cell lagoon treated with 1200 IMPG of ferric sulphate on May 8, 2025.
- Spring discharge completed from May 20 to June 20. Effluent samples below limits stated in Environmental Compliance Approval (ECA).

CAPITAL PLAN PROGRESS

Drinking Water System

- N/A

Wastewater Treatment

- Replaced UPS at Clark St Station

ASSET MANAGEMENT

See Appendix A - Work Order summary for water treatment plant (WTP)

See Appendix B - Work Order summary for wastewater treatment lagoon (WWTL)

CALL-OUT SUMMARY

See Appendix C – Call-out Report for WTP

See Appendix D – Call-out Report for WWTL

REGULATORY

- All drinking water samples required under O. Regulation 170/03 were collected and tested in the second quarter of 2025 and all results fell within regulatory limits.

- Winter term pH and alkalinity sampling completed April 10, 2025.
- Quarterly trihalomethanes (THM), haloacetic acids (HAA), Nitrate and Nitrite sampling completed April 7, 2025.
- On-site external Re-Accreditation audit completed May 14, 2025, there was one opportunity for improvement (OFI) identified.
- Internal Audit completed on June 13, 2025, there were seven opportunity for improvements (OFIs) identified.
- No Ministry of the Environment, Conservation and Parks (MECP) or Ministry of Labour (MOL) inspections were conducted this quarter.
- All required sewage samples required under the system's ECA collected and tested in the second quarter of 2025.
- CLI – ECA application submitted

INCIDENTS AND COMPLAINTS

Powassan Drinking Water System

Incident	Community Complaint- 503 Valley View Drive West
Date	June 20, 2025
Details	Air spurting in lines, very low pressure. Checked pressure on outside hose-bib (30 psi) and tested residual (1.54 mg/L). Checked aerators on taps and looked at incoming line (no noise from leaks, water meter reading zero, etc.). Checked pressure and residual on neighbors house (different watermain) and found 85 psi with 1.52 mg/L residual). Checked hydrant pressure just before customers service (high pressure and residual of 1.50. Suspect 1 inch service line leaking. Recommended running a potable line from the neighbors house to backfeed the customer and shut off the standpipe until the leak can be repaired.

Powassan Wastewater System

Incident	N/A
Date	
Details	

HEALTH AND SAFETY

- Staff training completed on Contractor Safety.
- Staff training completed on Safety Data Sheet Review.

- Staff training completed on Facility Annual Grating Inspections

POWASSAN DRINKING WATER SYSTEM PERFORMANCE

See Appendix E – Performance Assessment Report Water

POWASSAN WASTEWATER TREATMENT LAGOON – WASTEWATER FLOW SUMMARY

See Appendix F – Performance Assessment Report Wastewater



Ontario Clean Water Agency
Agence Ontarienne Des Eaux

Northeastern Ontario Region

POWASSAN WATER & WASTEWATER SYSTEMS

QUARTERLY OPERATIONS REPORT

Appendix A - Work Order Summary for WTP



Workorder Summary Report

Report Start Date: Apr 1, 2025 12:00 AM

Report End Date: Jun 30, 2025 11:59 PM

Location: 6033*

Work Order Type: CAP,CORR,OPER,PM

Work Order Class:

WorkOrder				PM Schedule				Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
4429857	0000235294	PANEL ALARM/ DIALER 01 POWASSAN GROUND WATER WELL	6033, Powassan WTP, Process, Low/lift, Well System	PM	Inspection	1	MONTHS	Critical Building Intrusion Alarm Testing (1m) 6033	COMP	4/1/25 12:00 AM	5/5/25 10:31 AM	5/5/25 10:31 AM	Critical Building Intrusion Alarm Testing (1m) 6033 -April 28, 2025, Dan Finnigan performed a test of the well supply building entrance door intrusion alarm by not disarming the alarm when entering the building. This caused an intrusion alarm, which True Steel Alarm Monitoring Service received and notified the on- call operator. This confirms that the building door intrusion alarm is working. DF
4439111	0000296004	GENERATOR NATURAL GAS GENSET McRae Road Reservoir	6033, Powassan WTP, Facility, Power Generation	PM	Refurbish/ Replace/Repair	1	MONTHS	Reservoir Natural Gas Generator Inspection/Functional Test (1m) 6033	CLOSE	4/1/25 12:00 AM	4/2/25 09:07 AM	4/2/25 09:07 AM	Reservoir Natural Gas Generator Inspection/Functional Test (1m) 6033 -April 1, 2025 by Dan Finnigan. The oil level was checked and found to be "full", and the air filter was checked and was clean. The main power to the building was disconnected and the generator started but died out once before running continuously. Power was transferred to the generator a moment later, and all building functionality was returned. After the test period the power to the building was re-instated, and after a cool-down period the generator shut down.

Workorder Summary Report



Report Start Date: Apr 1, 2025 12:00 AM

Report End Date: Jun 30, 2025 11:59 PM

Location: 6033*

Work Order Type: CAP,CORR,OPER,PM

Work Order Class:

WorkOrder				Workorder Details				
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	PM Schedule	Units
4445987	0000235294	PANEL ALARM/ DIALER 01 POWASSAN GROUND WATER WELL	6033, Powassan WTP, Process, Lowlift, Well System	PM	Inspection	1	MONTHS	
				Work Order Description				
				Status				
				Schedule Start				
				Actual Start				
				Actual Finsh				
				WorkLog Detail				
				Critical Alarm/Dialer Testing (1m) 6033 -Critical Alarm/Dialer Testing (1m) 6033 was completed by Dan Finnigan on April 28, 2025. The CI2 probe was pulled out of the sample cells to perform a monthly inspection and cleaning and to force an alarm condition for the monthly testing of the low chlorine alarm, the alarm dialer and the well pump interlock lockout. WIN911 Alarming and the HMI (via Telus) provided notification to the on call operator. The CI2 probe was placed back into the flow thru sample cell after it was inspected, cleaned and the electrolyte topped up. After the low chlorine alarm cleared, the well pump lockout was reset to resume normal operation of the well house. These actions verified proper operation of the low CI2/instrument alarm, alarm dialer and well pump interlock.				

Workorder Summary Report



Report Start Date: Apr 1, 2025 12:00 AM

Report End Date: Jun 30, 2025 11:59 PM

Location: 6033*

Work Order Type: CAP,CORR,OPER,PM

Work Order Class:

WorkOrder				PM Schedule		Workorder Details							
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
4446439			6033, Powassan WTP	PM	HEALTH AND SAFETY	1	MONTHS	Health And Safety Inspection (1m) 6033	COMP	4/1/25 12:00 AM	5/5/25 10:33 AM	5/5/25 10:33 AM	Health And Safety Inspection (1m) 6033 - The monthly H&S Inspection was conducted on April 28, 2025 and consisted of checking/verifying the following items: 1. Chemical Apron 2. Face Shield 3. Spill Kit(s) X 2: all items were available 4. Chemical secondary containment (intact) 5. Safety Signage (all intact and visible) 6. First aid kit 7. Hearing protection earmuffs 8. Emergency lighting (tested and working) 9. Emergency Eyewash (tested and working)
4446598		6033, Powassan WTP, Process, Process Control & Monitoring		PM	Calibration	1	MONTHS	Analyzer Chlorine Inspection/Service (1m) 6033	COMP	4/1/25 12:00 AM	5/5/25 10:44 AM	5/5/25 10:44 AM	Analyzer Chlorine Inspection/Service (1m) 6033 - Analyzer Chlorine Inspection/Service (1m) at the well house was performed by Dan Finnigan on April 28, 2025, following the low chlorine alarm test and probe maintenance. The chlorine analyzer was compared to the hand-held analyzer before the well pumps were allowed to restart. Online analyzer: 1.87 mg/L Free Cl2 Handheld analyzer: 1.51 mg/L Free Cl2 The online analyzer was adjusted accordingly. The new slope after calibration was within spec.



Workorder Summary Report

Report Start Date: Apr 1, 2025 12:00 AM

Report End Date: Jun 30, 2025 11:59 PM

Location: 6033*

Work Order Type: CAP,CORR,OPER,PM

Work Order Class:

WorkOrder				PM Schedule		Workorder Details							
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
4448401			6033, Powassan WTP	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m) 6033	COMP	4/1/25 12:00 AM	5/5/25 10:34 AM	5/5/25 10:34 AM	TPM Inspection/Maintenance (1m) 6033 -April 28, 2025 Reviewed trending to ensure both submersible well pumps are operating within normal parameters. Started exhaust fan and observed motorized louvers operating properly. Verified chlorine pump on hand, as well as duty chlorine pump operating satisfactorily.
4448406	0000209142	GENERATOR DIESEL POWASSAN GROUND WATER WELL:	6033, Powassan WTP, Facility, Power Generation	PM	Refurbish/ Replace/Repair	1	MONTHS	Wellhouse Diesel Generator Inspection/Functional Test (1m) 6033	COMP	4/1/25 12:00 AM	5/5/25 10:37 AM	5/5/25 10:37 AM	Wellhouse Diesel Generator Inspection/Functional Test (1m) 6033 - All fluid levels were checked, belts inspected, battery charging system, etc. The generator was started and the electrical load was transferred to generator power successfully, and transferred back to shore power properly when the test was completed. While running, the system was observed for leaks or any other deficiencies. Electrical volts and amps were recorded, along with the following generator values: RPM's = 1791 Oil Level = Full Coolant Temp=179 Deg.F Battery Voltage= 13.7V Oil Pressure 60 psi Fuel level = approximately 7.5 inches Hrs at start: 8313 hr 03 min Hrs at stop: 8314 hr 32 min Exhaust Temp = 600 Deg.



Workorder Summary Report

Report Start Date: Apr 1, 2025 12:00 AM

Report End Date: Jun 30, 2025 11:59 PM

Location: 6033*

Work Order Type: CAP,CORR,OPER,PM

Work Order Class:

WorkOrder				PM Schedule		Workorder Details							
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
4450337			6033, Powassan WTP	OPER	Compliance	1	MONTHS	WISKI Review (1m) 6033	CLOSE	4/1/25 12:00 AM	4/2/25 11:35 AM	4/2/25 11:35 AM	WISKI Review (1m) 6033 WISKI Review (1m) for the month of March 2025 was completed on April 2, 2025 by Dan Finnigan. Correction were made for chlorine residuals from testing, C.T. calcs were recorded for any exceedances of the Treated Flow, etc. All values were checked and entered, lab data entries were reviewed, WISKI Graphs corrected, and this Work Order closed off.
4459215	0000258571	ANALYZER CHLORINE AIT-601 RESERVOIR	6033, Powassan WTP, Process, Storage, Elevated Reservoir	PM	Calibration	1	MONTHS	Analyzer Chlorine Inspection/ Service (1m) 6033	CLOSE	4/1/25 12:00 AM	4/2/25 09:10 AM	4/2/25 09:10 AM	Analyzer Chlorine Inspection/ Service (1m) 6033 -Analyzer Chlorine Inspection/ Service (1m) at the Reservoir was performed by Dan Finnigan on April 01, 2025. Electrolyte levels were checked and filled, air was flushed from the analyzer housing, and readings checked against a pocket colorimeter. A single point calibration was conducted after placing the analyzer probe online. Online = 1.54 mg/L Tested = 1.52 mg/L The online analyzer was within 0.02 mg/L Free Cl2 and therefore did not required adjustment

Workorder Summary Report



Report Start Date: Apr 1, 2025 12:00 AM

Report End Date: Jun 30, 2025 11:59 PM

Location: 6033*

Work Order Type: CAP,CORR,OPER,PM

Work Order Class:

WorkOrder				PM Schedule				Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
4490779	0000235294	PANEL ALARM/ DIALER 01 POWASSAN GROUND WATER WELL	6033, Powassan WTP, Process, Low/lift, Well System	PM	Inspection	1	MONTHS	Critical Building Intrusion Alarm Testing (1m) 6033	COMP	5/1/25 12:00 AM	5/23/25 04:08 PM	5/23/25 04:08 PM	Critical Building Intrusion Alarm Testing (1m) 6033 -May 22, 2025. Dan Finnigan performed a test of the well supply building entrance door intrusion alarm by not disarming the alarm when entering the building. This caused an intrusion alarm, which True Steel Alarm Monitoring Service received and notified the on- call operator. This confirms that the building door intrusion alarm is working. DF
4500606	0000296004	GENERATOR NATURAL GAS GENSET McRae Road Reservoir	6033, Powassan WTP, Facility, Power Generation	PM	Refurbish/ Replace/Repair	1	MONTHS	Reservoir Natural Gas Generator Inspection/Functional Test (1m) 6033	COMP	5/1/25 12:00 AM	5/23/25 03:54 PM	5/23/25 03:54 PM	Reservoir Natural Gas Generator Inspection/Functional Test (1m) 6033 -May 22, 2025 by Dan Finnigan. The oil level was checked and found to be "full", and the air filter was checked and was clean. The main power to the building was disconnected and the generator started but continuously died out before running. The air filter cover was removed and the generator ran properly until power was transferred to the generator a moment later, and all building functionality was returned. After the test period the power to the building was re- instated, and after a cool-down period the generator shut down.

Workorder Summary Report



Report Start Date: Apr 1, 2025 12:00 AM

Report End Date: Jun 30, 2025 11:59 PM

Location: 6033*

Work Order Type: CAP,CORR,OPER,PM

Work Order Class:

WorkOrder				Workorder Details			
WO #	Asset ID	Asset Description	Location Description	Type	Class	PM Schedule	
4506843	0000235294	PANEL ALARM/ DIALER 01 POWASSAN GROUND WATER WELL	6033, Powassan WTP, Process, Lowlift, Well System	PM	Inspection	FEQ 1 MONTHS	Work Order Description: Critical Alarm/Dialer Testing (1m) 6033 Status: BUSCOMP Schedule Start: 5/1/25 12:00 AM Actual Start: 5/23/25 04:06 PM Actual Finish: 5/23/25 04:06 PM WorkLog Detail: Critical Alarm/Dialer Testing (1m) 6033 -May 22, 2025. Dan Finnigan performed a test of the well supply building entrance door intrusion alarm by not disarming the alarm when entering the building. This caused an intrusion alarm, which True Steel Alarm Monitoring Service received and notified the on-call operator. This confirms that the building door intrusion alarm is working. DF Critical Alarm/Dialer Testing (1m) 6033 - Note: previous log entry entered incorrectly. Critical Alarm/Dialer Testing (1m) 6033 was completed by Dan Finnigan on May 22, 2025. The Cl2 probe was pulled out of the sample cells to perform a monthly inspection and cleaning and to force an alarm condition for the monthly testing of the low chlorine alarm, the alarm dialer and the well pump interlock lockout. WIN911 Alarming and the HMI (via Telus) provided notification to the on call operator. The Cl2 probe was placed back into the flow thru sample cell after it was inspected, cleaned and the electrolyte topped up. After the low chlorine alarm cleared, the well pump lockout was reset to resume normal operation of the well house. These actions verified proper operation of the low Cl2/instrument alarm, alarm dialer and well pump interlock.

Workorder Summary Report



Report Start Date: Apr 1, 2025 12:00 AM

Report End Date: Jun 30, 2025 11:59 PM

Location: 6033*

Work Order Type: CAP,CORR,OPER,PM

Work Order Class:

WorkOrder				PM Schedule		Workorder Details							
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
4507150	0000258554	PUMP DIAPHRAGM #2 CHEMICAL S-HYPO FEED PUMP	6033, Powassan WTP	PM	HEALTH AND SAFETY	1	MONTHS	Health And Safety Inspection (1m) 6033	COMP	5/1/25 12:00 AM	5/23/25 03:47 PM	5/23/25 03:47 PM	Health And Safety Inspection (1m) 6033 - The monthly H&S Inspection was conducted on May 22, 2025 and consisted of checking/verifying the following items: 1. Chemical Apron 2. Face Shield 3. Spill Kit(s) X 2: all items were available 4. Chemical secondary containment (intact) 5. Safety Signage (all intact and visible) 6. First aid kit 7. Hearing protection earmuffs 8. Emergency lighting (tested and working) 9. Emergency Eyewash (tested and working)
4507252		6033, Powassan WTP, Process, Process Control & Monitoring		PM	Calibration	1	MONTHS	Analyzer Chlorine Inspection/Service (1m) 6033	COMP	5/1/25 12:00 AM	5/23/25 04:12 PM	5/23/25 04:12 PM	Analyzer Chlorine Inspection/Service (1m) 6033 - Analyzer Chlorine Inspection/Service (1m) at the well house was performed by Dan Finnigan on May 22, 2025, following the low chlorine alarm test and probe maintenance. The chlorine analyzer was compared to the hand-held analyzer before the well pumps were allowed to restart. Online analyzer: 2.26 mg/L Free Cl2 Handheld analyzer: 1.77 mg/L Free Cl2 The online analyzer was adjusted accordingly. The new slope after calibration was 90% or 2.16 mA/ppm (within spec).



Workorder Summary Report

Report Start Date: Apr 1, 2025 12:00 AM

Report End Date: Jun 30, 2025 11:59 PM

Location: 6033*

Work Order Type: CAP,CORR,OPER,PM

Work Order Class:

WorkOrder				PM Schedule				Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
4508828	0000258554	PUMP DIAPHRAGM #2 CHEMICAL S-HYPO FEED PUMP	6033, Powassan WTP	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m) 6033	COMP	5/1/25 12:00 AM	5/23/25 03:49 PM	5/23/25 03:49 PM	TPM Inspection/Maintenance (1m) 6033 -May 22, 2025 Reviewed trending to ensure both submersible well pumps are operating within normal parameters. Started exhaust fan and observed motorized louvers operating properly. Verified chlorine pump on hand, as well as duty chlorine pump operating satisfactorily.
4508833	0000209142	GENERATOR DIESEL POWASSAN GROUND WATER WELL:	6033, Powassan WTP, Facility, Power Generation	PM	Refurbish/ Replace/Repair	1	MONTHS	Wellhouse Diesel Generator Inspection/Functional Test (1m) 6033	COMP	5/1/25 12:00 AM	5/23/25 04:16 PM	5/23/25 04:16 PM	Wellhouse Diesel Generator Inspection/Functional Test (1m) 6033 - May 22, 2025 by Dan Finnigan. All fluid levels were checked, belts inspected, battery charging system, etc. The generator was started and the electrical load was transferred to generator power successfully, and transferred back to shore power properly when the test was completed. While running, the system was observed for leaks or any other deficiencies. Electrical volts and amps were recorded, along with the following generator values: RPM's = 1791 Oil Level = Full Coolant Temp=179 Deg.F Battery Voltage= 13.7V Oil Pressure 60 psi Fuel level = approximately 7.5 inches Hrs at start: 8353 hr 31 min Hrs at stop: 8355 hr 29 min Exhaust Temp = 590 Deg. F



Workorder Summary Report

Report Start Date: Apr 1, 2025 12:00 AM

Report End Date: Jun 30, 2025 11:59 PM

Location: 6033*

Work Order Type: CAP,CORR,OPER,PM

Work Order Class:

WorkOrder				PM Schedule		Workorder Details							
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
4509929	0000258554	PUMP DIAPHRAGM #2 CHEMICAL S-HYPO FEED PUMP	6033, Powassan WTP	OPER	Compliance	1	MONTHS	WISKI Review (1m) 6033	COMP	5/1/25 12:00 AM	5/6/25 12:14 PM	5/6/25 12:14 PM	WISKI Review (1m) 6033 -WISKI Review (1m) for the month of April 2025 was completed on May 6, 2025 by Dan Finnigan. Correction were made for chlorine residuals from testing. All values were checked and entered, lab data entries were reviewed, WISKI Graphs corrected, and this Work Order closed off.
4517863	0000258571	ANALYZER CHLORINE AIT-601 RESERVOIR	6033, Powassan WTP, Process, Storage, Elevated Reservoir	PM	Calibration	1	MONTHS	Analyzer Chlorine Inspection/ Service (1m) 6033	COMP	5/1/25 12:00 AM	5/23/25 04:14 PM	5/23/25 04:14 PM	Analyzer Chlorine Inspection/ Service (1m) 6033 -During the monthly maintenance / calibration the analyzer contact broke off and the analyzer was turned off. Repairs will be required before the analyzer can be returned to service.
4541786	0000258554	PUMP DIAPHRAGM #2 CHEMICAL S-HYPO FEED PUMP	6033, Powassan WTP	OPER	Inspection	1	YEARS	Grating Insp (1y) - 6033, Powassan WTP	COMP	5/1/25 12:00 AM	6/30/25 09:17 AM	6/30/25 09:17 AM	Grating Insp (1y) - 6033, Powassan WTP -There are no grating associated with this Org# / facility(ies).
4557366	0000235294	PANEL ALARM/DIALER 01 POWASSAN GROUND WATER WELL	6033, Powassan WTP, Process, Low/lift, Well System	PM	Inspection	1	MONTHS	Critical Building Intrusion Alarm Testing (1m) 6033	COMP	6/1/25 12:00 AM	6/30/25 09:19 AM	6/30/25 09:19 AM	Critical Building Intrusion Alarm Testing (1m) 6033 -June 26, 2025 Dan Finnigan performed a test of the well supply building entrance door intrusion alarm by not disarming the alarm when entering the building. This caused an intrusion alarm, which True Steel Alarm Monitoring Service received and notified the on-call operator. This confirms that the building door intrusion alarm is working. DF



Workorder Summary Report

Report Start Date: Apr 1, 2025 12:00 AM

Report End Date: Jun 30, 2025 11:59 PM

Location: 6033*

Work Order Type: CAP,CORR,OPER,PM

Work Order Class:

WorkOrder				PM Schedule		Workorder Details							
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
4561509	0000258554	PUMP DIAPHRAGM #2 CHEMICAL S-HYPO FEED PUMP	6033, Powassan WTP	PM	Inspection	1	YEARS	Wells Production Inspection (1y) 6033	COMP	6/1/25 12:00 AM	6/27/25 11:21 AM	6/27/25 11:21 AM	Wells Production Inspection (1y) 6033 -June 26, 2025. The well areas of both production wells #1 & #2 were inspected to check for the following: to ensure ground slope is adequate to prevent pooling of water around the well casing. To ensure there are no gaps around the well casing that would permit the entry of water, to ensure the well cap is securely fastened to prevent the entry of foreign material, to ensure screens and or vents are in place - secure and unobstructed, and to ensure the wells were labeled to identify them. To assess the condition of the well casing and discharge pipe the well pumps by turning off the pumps and then listening for leaks. The well area and facility was inspected for any signs of vandalism or unauthorized entry. The Sodium Hypochlorite feed pumps and tubing were check for any signs of leaks. No deficiencies were noted in this visual annual inspection. DF.
4301877			6033, Powassan WTP	OPER	HEALTH AND SAFETY	1	YEARS	WHMIS/MSDS/NSF Review And Update (1y) 6033	CLOSE	1/1/25 12:00 AM	4/4/25 06:15 PM	4/4/25 06:15 PM	WHMIS/MSDS/NSF Review And Update (1y) 6033 -WHMIS/MSDS/NSF Review And Update (1y) was completed on April 4, 2025. A review of controlled products was conducted and SDS sheets were reviewed to ensure the latest revision were available. NSF ratings for products used in Drinking Water were verified online. Floor plans were checked against the known layout, and the sampling calendar was reviewed to see what is required this year. The operator had valid WHMIS training.

Workorder Summary Report



Report Start Date: Apr 1, 2025 12:00 AM

Report End Date: Jun 30, 2025 11:59 PM

Location: 6033*

Work Order Type: CAP,CORR,OPER,PM

Work Order Class:

WorkOrder				PM Schedule		Workorder Details							
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
4360982			6033, Powassan WTP	OPER	HEALTH AND SAFETY	1	YEARS	OCWA Annual Workplace Inspection (1Y) 6033	COMP	2/1/25 12:00 AM	6/12/25 08:08 AM	6/12/25 08:08 AM	OCWA Annual Workplace Inspection (1Y) 6033 -Conducted the annual workplace inspection, filled out the form and emailed to management.
4566472	0000296004	GENERATOR NATURAL GAS GENSET McRae Road Reservoir	6033, Powassan WTP, Facility, Power Generation	PM	Refurbish/ Replace/Repair	1	MONTHS	Reservoir Natural Gas Generator Inspection/Functional Test (1m) 6033	COMP	6/1/25 12:00 AM	6/30/25 09:23 AM	6/30/25 09:23 AM	Reservoir Natural Gas Generator Inspection/Functional Test (1m) 6033 -The reservoir chlorine analyzer is Out of Service due to a probe malfunction. We are currently waiting on capital to purchase a new one. - *Note: disregard previous log entry (entered in error) June 26, 2025 by Dan Finnigan. The oil level was checked and found to be "full", and the air filter was checked and was clean. The main power to the building was disconnected and the generator started on the first attempt. The generator ran properly and power was transferred to the generator a moment later, and all building functionality was returned. After the test period the power to the building was re-instated, and after a cool-down period the generator shut down.

Workorder Summary Report



Report Start Date: Apr 1, 2025 12:00 AM

Report End Date: Jun 30, 2025 11:59 PM

Location: 6033*

Work Order Type: CAP,CORR,OPER,PM

Work Order Class:

WorkOrder				PM Schedule		Workorder Details							
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
4573510	0000235294	PANEL ALARM/DIALER 01 POWASSAN GROUND WATER WELL	6033, Powassan WTP, Process, Lowlift, Well System	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 6033	COMP	6/1/25 12:00 AM	6/30/25 09:21 AM	6/30/25 09:21 AM	Critical Alarm/Dialer Testing (1m) 6033 -Critical Alarm/Dialer Testing (1m) 6033 was completed by Dan Finnigan on June 26, 2025. The Cl2 probe was pulled out of the sample cells to perform a monthly inspection and cleaning and to force an alarm condition for the monthly testing of the low chlorine alarm, the alarm dialer and the well pump interlock lockout. The HMI (via Telus) provided notification to the on call operator. The Cl2 probe was placed back into the flow thru sample cell after it was inspected, cleaned and the electrolyte topped up. After the low chlorine alarm cleared, the well pump lockout was reset to resume normal operation of the well house. These actions verified proper operation of the low Cl2/instrument alarm, alarm dialer and well pump interlock.
4573664	0000258554	PUMP DIAPHRAGM #2 CHEMICAL S-HYPO FEED PUMP	6033, Powassan WTP	OPER	Compliance	1	YEARS	Facility Emergency Plan Review (1y) 6033	COMP	6/1/25 12:00 AM	6/25/25 01:12 PM	6/25/25 01:12 PM	Facility Emergency Plan Review (1y) 6033 -The FEP binder was updated and reviewed during the annual DW/QMS Internal Audit conducted with the PCT on June 11, 2025



Workorder Summary Report

Report Start Date: Apr 1, 2025 12:00 AM

Report End Date: Jun 30, 2025 11:59 PM

Location: 6033*

Work Order Type: CAP,CORR,OPER,PM

Work Order Class:

WorkOrder				PM Schedule		Workorder Details							
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
4573824	0000258554	PUMP DIAPHRAGM #2 CHEMICAL S-HYPO FEED PUMP	6033, Powassan WTP	PM	HEALTH AND SAFETY	1	MONTHS	Health And Safety Inspection (1m) 6033	COMP	6/1/25 12:00 AM	6/30/25 09:36 AM	6/30/25 09:36 AM	Health And Safety Inspection (1m) 6033 -The monthly H&S Inspection was conducted on June 26 2025 and consisted of checking/verifying the following items: 1. Chemical Apron 2. Face Shield 3. Spill Kit(s) X 2: all items were available 4. Chemical secondary containment (intact) 5. Safety Signage (all intact and visible) 6. First aid kit 7. Hearing protection earmuffs 8. Emergency lighting (tested and working) 9. Emergency Eyewash (tested and working)
4573996		6033, Powassan WTP, Process, Process Control & Monitoring		PM	Calibration	1	MONTHS	Analyzer Chlorine Inspection/ Service (1m) 6033	COMP	6/1/25 12:00 AM	6/30/25 09:26 AM	6/30/25 09:26 AM	Analyzer Chlorine Inspection/ Service (1m) 6033 -Analyzer Chlorine Inspection/ Service (1m) at the well house was performed by Dan Finnigan on June 26, 2025, following the low chlorine alarm test and probe maintenance. The chlorine analyzer was compared to the hand-held analyzer before the well pumps were allowed to restart. Online analyzer: 2.23 mg/L Free Cl2 Handheld analyzer: 1.50 mg/L Free Cl2 The online analyzer was adjusted accordingly. The new slope after calibration was 100% or 2.39 mA/ppm (within spec).

Workorder Summary Report



Report Start Date: Apr 1, 2025 12:00 AM

Report End Date: Jun 30, 2025 11:59 PM

Location: 6033*

Work Order Type: CAP,CORR,OPER,PM

Work Order Class:

WorkOrder				PM Schedule			Workorder Details						
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
4575508	0000258554	PUMP DIAPHRAGM #2 CHEMICAL S-HYPO FEED PUMP	6033, Powassan WTP	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m) 6033	COMP	6/1/25 12:00 AM	6/30/25 09:32 AM	6/30/25 09:32 AM	TPM Inspection/Maintenance (1m) 6033 June 26, 2025 Reviewed trending to ensure both submersible well pumps are operating within normal parameters. Started exhaust fan and observed motorized louvers operating properly. Verified chlorine pump on hand, as well as duty chlorine pump operating satisfactorily.
4575513	0000209142	GENERATOR DIESEL POWASSAN GROUND WATER WELL:	6033, Powassan WTP, Facility, Power Generation	PM	Refurbish/ Replace/Repair	1	MONTHS	Wellhouse Diesel Generator Inspection/Functional Test (1m) 6033	COMP	6/1/25 12:00 AM	6/30/25 09:35 AM	6/30/25 09:35 AM	Wellhouse Diesel Generator Inspection/Functional Test (1m) 6033 -June 26, 2025 by Dan Finnigan. All fluid levels were checked, belts inspected, battery charging system, etc. The generator was started and the electrical load was transferred to generator power successfully, and transferred back to shore power properly when the test was completed. While running, the system was observed for leaks or any other deficiencies. Electrical volts and amps were recorded, along with the following generator values: RPM's = 1797 Oil Level = Full Coolant Temp=179 Deg.F Battery Voltage= 13.7V Oil Pressure 62 psi Fuel level = approximately 7.0 inches Hrs at start: 8455 hr 39 min Hrs at stop: 8456 hr 57 min Exhaust Temp = 550 Deg. F



Workorder Summary Report

Report Start Date: Apr 1, 2025 12:00 AM

Report End Date: Jun 30, 2025 11:59 PM

Location: 6033*

Work Order Type: CAP,CORR,OPER,PM

Work Order Class:

WorkOrder				PM Schedule		Workorder Details							
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
4576727	0000258554	PUMP DIAPHRAGM #2 CHEMICAL S-HYPO FEED PUMP	6033, Powassan WTP	OPER	Compliance	1	MONTHS	WISKI Review (1m) 6033	COMP	6/1/25 12:00 AM	6/4/25 05:12 PM	6/4/25 05:12 PM	WISKI Review (1m) 6033 -WISKI Review (1m) for the month of May 2025 was completed on June 4, 2025 by Dan Finnigan. Correction were made for chlorine residuals from testing, C.T. calcs were recorded for any exceedances of the Treated Flow, etc. All values were checked and entered, lab data entries were reviewed, WISKI Graphs corrected, and this Work Order closed off.
4586063	0000258571	ANALYZER CHLORINE AIT-601 RESERVOIR	6033, Powassan WTP, Process, Storage, Elevated Reservoir	PM	Calibration	1	MONTHS	Analyzer Chlorine Inspection/Service (1m) 6033	COMP	6/1/25 12:00 AM	6/30/25 09:30 AM	6/30/25 09:30 AM	Analyzer Chlorine Inspection/Service (1m) 6033 -The reservoir chlorine analyzer is Out of Service due to a probe malfunction. We are currently waiting on capital to purchase a new one.
4604052		Powassan Ground Water Well System		PM	Inspection	0		Flush dw fire hydrants powassan 6033	COMP	6/2/25 10:10 AM	6/2/25 10:10 AM	6/2/25 10:10 AM	Flush dw fire hydrants powassan 6033 - Flush dw hydrants throughout powassan. some minor defects noted and report to be sent along by email. TF May 29/25
4609114		Powassan Ground Water Well System		OPER	Refurbish/Replace/Repair	0		Oversee water and sewer installation at 250 South st Powassan 6033	COMP	6/26/25 11:02 AM	6/26/25 11:02 AM	6/26/25 11:02 AM	Oversee water and sewer installation at 250 South st Powassan 6033 -public works replaced existing 1" copper with 1" poly from mainstop to curbstop. Pw located existing sewer stub and installed a two way cleanout. TF June 25/25



Appendix B - Work Order Summary for WWTL



Workorder Summary Report

Report Start Date: Apr 1, 2025 12:00 AM

Report End Date: Jun 30, 2025 11:59 PM

Location: 5747*

Work Order Type: CAP,CORR,OPER,PM

Work Order Class:

WorkOrder				PM Schedule		Workorder Details							
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
4439095	0000296003	GENERATOR NATURAL GAS GENSET Clark Street	5747, Clark SPS, Facility	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator Inspection/ Functional Test (1m) 5747	CLOSE	4/1/25 12:00 AM	4/2/25 10:42 AM	4/2/25 10:42 AM	Diesel Generator Inspection/ Functional Test (1m) 5747 -April 01, 2025 Dan Finnigan performed the monthly Generator/ Functional test.. All fluid levels were checked, belts inspected, battery charging system, etc. The generator transfer button was pressed and the start command to the generator was initiated. While running, the system was observed for leaks or any other deficiencies. The following generator values were recorded while running: *Note: The generator started on the 1 st attempt. RPM's= 1800 Oil Level = Full Coolant Temp=170 Deg.F Battery Voltage= 12.2 V Oil Pressure 59 psi Hrs at start: 556.80 Hrs at stop: 557.60
4445757	0000126968	LAGOON CELL 01 SOUTH POWASSAN	5747, Powassan WWTL, Process	PM	Inspection	1	MONTHS	Lagoon Cell 01South Powassan Insp/Service (1m/6m/1y) 5747	CLOSE	4/1/25 12:00 AM	4/2/25 10:20 AM	4/2/25 10:20 AM	Lagoon Cell 01South Powassan Insp/Service (1m/6m/1y) 5747 Dan Finnigan inspected the associated lagoon during a routine inspection on April 01, 2025. The lagoon berm was inspected and found to be in good condition, the level was checked and found to be below the overflow level, and there were no other unusual observations.



Workorder Summary Report

Report Start Date: Apr 1, 2025 12:00 AM

Report End Date: Jun 30, 2025 11:59 PM

Location: 5747*

Work Order Type: CAP,CORR,OPER,PM

Work Order Class:

WorkOrder				PM Schedule		Workorder Details								
WO #	Asset ID	Asset Description	Location Description	Type	Class	Inspection	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
4445774	0000126967	LAGOON CELL 02 NORTH POWASSAN	5747, Powassan WWTL, Process	PM	Inspection		1	MONTHS	Lagoon Cell 02 North Powassan Insp/Service (1m/6m/1y) 5747	CLOSE	4/1/25 12:00 AM	4/2/25 10:21 AM	4/2/25 10:21 AM	Lagoon Cell 02 North Powassan Insp/Service (1m/6m/1y) 5747 Dan Finnigan inspected the associated lagoon during a routine inspection on April 01, 2025. The lagoon berm was inspected and found to be in good condition, the level was checked and found to be below the overflow level, and there were no other unusual observations.
4445808	0000126969	LAGOON CELL 03 POWASSAN	5747, Powassan WWTL, Process	PM	Inspection		1	MONTHS	Lagoon Cell 03 Powassan Inspection/Service (1m/6m/1y) 5747	CLOSE	4/1/25 12:00 AM	4/2/25 10:22 AM	4/2/25 10:22 AM	Lagoon Cell 03 Powassan Inspection/Service (1m/6m/1y) 5747 Dan Finnigan inspected the associated lagoon during a routine inspection on April 01, 2025. The lagoon berm was inspected and found to be in good condition, the level was checked and found to be below the overflow level, and there were no other unusual observations.



Workorder Summary Report

Report Start Date: Apr 1, 2025 12:00 AM

Report End Date: Jun 30, 2025 11:59 PM

Location: 5747*

Work Order Type: CAP,CORR,OPER,PM

Work Order Class:

WorkOrder				PM Schedule		Workorder Details							
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
4445877			5747, Powassan WWTL	PM	HEALTH AND SAFETY	1	MONTHS	Health And Safety Inspection (1m) 5747	CLOSE	4/1/25 12:00 AM	4/2/25 10:25 AM	4/2/25 10:25 AM	Health And Safety Inspection (1m) 5747 -Dan Finnigan conducted the monthly H&S Inspection on April 01, 2025 which consisted of checking/verifying the following items: 1. Spill Kit: all items were available 2. Safety Signage (all intact and visible) 3. First aid kit 4. Hearing protection earmuffs 5. Emergency lighting (tested and working) 6. Emergency Eyewash (bottles are within use before date) 7. Fire Extinguisher 8. CO Monitor (not functioning) *Note: Outside security lights have been replaced and are fully functional. Repairs were initiated and paid for by Municipal operations.
4445926			5747, Powassan WWTL	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m) 5747	CLOSE	4/1/25 12:00 AM	4/2/25 10:26 AM	4/2/25 10:26 AM	TPM Inspection/Maintenance (1m) 5747 - Completed by Dan Finnigan on April 01, 2025. The operation of all sewage station lift pumps were visually and audibly observed at both St. Gregory's Lift Station and the Clark Street Lift station. Pump #1 at St. Gregory SLS seemed a little noisy but pump output was normal. The control panels were also checked for functionality with nothing unusual noted. Ventilation screens at the Clark Station were in good condition, and there was nothing else to report.

Workorder Summary Report



Report Start Date: Apr 1, 2025 12:00 AM

Report End Date: Jun 30, 2025 11:59 PM

Location: 5747*

Work Order Type: CAP,CORR,OPER,PM

Work Order Class:

WorkOrder				PM Schedule		Workorder Details							
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
4445931		5747, Powassan WWTL		PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 5747	CLOSE	4/1/25 12:00 AM	4/2/25 10:40 AM	4/2/25 10:40 AM	Critical Alarm/Dialer Testing (1m) 5747 -Conducted by Dan Finnigan on April 01, 2025. Both sewage pumps were turned off in “hand” and the wet well level was allowed to rise until the High Level alarm setpoint was reached (via WIN911 and True Steel). Both True Steel and the WIN911 Autodialer were triggered and messaged the operator and both pumps were turned back on to pump down the level. Both sewage pumps shut off in Auto when the level returned to normal
4450342		5747, Powassan WWTL		OPER	Compliance	1	MONTHS	WISKI Review (1m) 5747	COMP	4/1/25 12:00 AM	5/6/25 12:16 PM	5/6/25 12:16 PM	WISKI Review (1m) 5747 -WISKI Review (1m) for the month of March 2025 was completed by Dan Finnigan. All values were checked, lab data entries were reviewed, and this Work Order closed off.
4490241		5747, Clark SPS, Facility		CAP	Refurbish/ Replace/Repair	0		Clark St UPS and Battery for Alarm System	COMP	5/26/25 11:39 AM	5/26/25 11:39 AM	5/26/25 11:39 AM	Clark St UPS and Battery for Alarm System - Clark St requires replacement UPS, and a Battery for the Alarm System. Clark St UPS and Battery for Alarm System - Installed new UPS and battery on Friday May 02, 2025 (UPS purchased from Staples on account and battery purchased from "Battery Battery" with cash).

Workorder Summary Report



Report Start Date: Apr 1, 2025 12:00 AM

Report End Date: Jun 30, 2025 11:59 PM

Location: 5747*

Work Order Type: CAP,CORR,OPER,PM

Work Order Class:

WorkOrder				PM Schedule		Workorder Details							
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
4500590	0000296003	GENERATOR NATURAL GAS GENSET Clark Street	5747, Clark SPS, Facility	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator Inspection/ Functional Test (1m) 5747	COMP	5/1/25 12:00 AM	5/26/25 08:19 AM	5/26/25 08:19 AM	Diesel Generator Inspection/ Functional Test (1m) 5747 - May 22, 2025 Dan Finnigan performed the monthly Generator/ Functional test.. All fluid levels were checked, belts inspected, battery charging system, etc. The generator transfer button was pressed and the start command to the generator was initiated. While running, the system was observed for leaks or any other deficiencies. The following generator values were recorded while running: *Note: The generator started on the 1st attempt. RPM's= 1800 Oil Level = Full Coolant Temp=178 Deg.F Battery Voltage= 12.0 V Oil Pressure 52 psi Hrs at start: 566.45 Hrs at stop: 567.00
4506713	0000126968	LAGOON CELL 01 SOUTH POWASSAN	5747, Powassan WWTL, Process	PM	Inspection	1	MONTHS	Lagoon Cell 01South Powassan Insp/Service (1m/6m/1y) 5747	COMP	5/1/25 12:00 AM	5/26/25 12:03 PM	5/26/25 12:03 PM	Lagoon Cell 01South Powassan Insp/Service (1m/6m/1y) 5747 -Dan Finnigan inspected the associated lagoon during a site visit on May 22, 2025. The lagoon berm was inspected and found to be in good condition, the level was checked and found to be below the overflow level, and there were no other unusual observations.
4506738	0000126967	LAGOON CELL 02 NORTH POWASSAN	5747, Powassan WWTL, Process	PM	Inspection	1	MONTHS	Lagoon Cell 02 North Powassan Insp/Service (1m/6m/1y) 5747	COMP	5/1/25 12:00 AM	5/26/25 12:04 PM	5/26/25 12:04 PM	Lagoon Cell 02 North Powassan Insp/Service (1m/6m/1y) 5747 -Dan Finnigan inspected the associated lagoon during a site visit on May 22, 2025. The lagoon berm was inspected and found to be in good condition, the level was checked and found to be below the overflow level, and there were no other unusual observations.



Workorder Summary Report

Report Start Date: Apr 1, 2025 12:00 AM

Report End Date: Jun 30, 2025 11:59 PM

Location: 5747*

Work Order Type: CAP,CORR,OPER,PM

Work Order Class:

WorkOrder				PM Schedule		Workorder Details							
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
4506760	0000126969	LAGOON CELL 03 POWASSAN	5747, Powassan WWTL, Process	PM	Inspection	1	MONTHS	Lagoon Cell 03 Powassan Inspection/Service (1m/6m/1y) 5747	COMP	5/1/25 12:00 AM	5/26/25 12:05 PM	5/26/25 12:05 PM	Lagoon Cell 03 Powassan Inspection/Service (1m/6m/1y) 5747 -Dan Finnigan inspected the associated lagoon during a site visit on May 22, 2025. The lagoon berm was inspected and found to be in good condition, the level was checked and found to be below the overflow level, and there were no other unusual observations.
4506778			5747, Powassan WWTL	PM	HEALTH AND SAFETY	1	MONTHS	Health And Safety Inspection (1m) 5747	COMP	5/1/25 12:00 AM	5/26/25 11:41 AM	5/26/25 11:41 AM	Health And Safety Inspection (1m) 5747 - Dan Finnigan conducted the monthly H&S Inspection on May 22, 2025 which consisted of checking/ verifying the following items: 1. Spill Kit: all items were available 2. Safety Signage (all intact and visible) 3. First aid kit 4. Hearing protection earmuffs 5. Emergency lighting (tested and working) 6. Emergency Eyewash (bottles are within use before date) 7. Fire Extinguisher 8. CO Monitor (not functioning)
4506796			5747, Powassan WWTL	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m) 5747	COMP	5/1/25 12:00 AM	5/26/25 11:44 AM	5/26/25 11:44 AM	TPM Inspection/Maintenance (1m) 5747 -Completed by Dan Finnigan on May 22, 2025. The operation of all sewage station lift pumps were visually and audibly observed at both St. Gregory's Lift Station and the Clark Street Lift station. Pump #1 at St. Gregory SLS seemed a little noisy but pump output was normal. The control panels were also checked for functionality with nothing unusual noted. Ventilation screens at the Clark Station were in good condition, and there was nothing else to report.

Workorder Summary Report



Report Start Date: Apr 1, 2025 12:00 AM

Report End Date: Jun 30, 2025 11:59 PM

Location: 5747*

Work Order Type: CAP,CORR,OPER,PM

Work Order Class:

WorkOrder				PM Schedule		Workorder Details							
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
4506801			5747, Powassan WWTL	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 5747	COMP	5/1/25 12:00 AM	5/26/25 08:16 AM	5/26/25 08:16 AM	Critical Alarm/Dialer Testing (1m) 5747 -Conducted by Dan Finnigan on May 22, 2025. Both sewage pumps were turned off in “hand” and the wet well level was allowed to rise until the High Level alarm setpoint was reached (via WIN911 and True Steel). Both True Steel and the WIN911 Autodialer were triggered and messaged the operator and both pumps were turned back on to pump down the level. Both sewage pumps shut off in Auto when the level returned to normal settings in less than 10 minutes of pumping.
4509934			5747, Powassan WWTL	OPER	Compliance	1	MONTHS	WISKI Review (1m) 5747	COMP	5/1/25 12:00 AM	5/6/25 12:17 PM	5/6/25 12:17 PM	WISKI Review (1m) 5747 -WISKI Review (1m) for the month of April 2025 was completed on May 06, 2025 by Dan Finnigan. All values were checked, lab data entries were reviewed, and this Work Order closed off.
4551937			Powassan Wastewater Treatment Lagoon	OPER	Predictive Maintenance	0		Powassan Spring 2025 Lagoon Treatment	COMP		6/25/25 01:35 PM	6/25/25 01:35 PM	Powassan Spring 2025 Lagoon Treatment -Thursday May 08, 2025 Treated North Cell of Lagoon with 1400 Imp Gallons Ferric Sulphate and Treated the South Cell of Lagoon with 1200 Imp Gallons of Ferric Sulphate with OCWA staff

Workorder Summary Report



Report Start Date: Apr 1, 2025 12:00 AM

Report End Date: Jun 30, 2025 11:59 PM

Location: 5747*

Work Order Type: CAP,CORR,OPER,PM

Work Order Class:

WorkOrder				PM Schedule				Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
4300083			5747, Powassan WWTL	OPER	HEALTH AND SAFETY	1	YEARS	WHMIS/MSDS/NSF Review And Update (1y) 5747	CLOSE	1/1/25 12:00 AM	4/2/25 11:38 AM	4/2/25 11:38 AM	WHMIS/MSDS/NSF Review And Update (1y) 5747 -WHMIS/MSDS/NSF Review And Update (1y) was completed on April 2, 2025. A review of controlled products was conducted and SDS sheets were reviewed to ensure the latest revision were available. NSF ratings for products used in Drinking Water were verified online. Floor plans were checked against the known layout, and the sampling calendar was reviewed to see what is required this year. The operator had valid WHMIS training.
4566456	0000296003	GENERATOR NATURAL GAS GENSET Clark Street	5747, Clark SPS, Facility	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator Inspection/ Functional Test (1m) 5747	COMP	6/1/25 12:00 AM	6/25/25 01:16 PM	6/25/25 01:16 PM	Diesel Generator Inspection/ Functional Test (1m) 5747 -June 25, 2025 Dan Finnigan performed the monthly Generator/ Functional test.. All fluid levels were checked, belts inspected, battery charging system, etc. The generator transfer button was pressed and the start command to the generator was initiated. While running, the system was observed for leaks or any other deficiencies. The following generator values were recorded while running: *Note: The generator started on the 1 st attempt. RPM's= 1800 Oil Level = Full Coolant Temp=180 Deg.F Battery Voltage= 12.5 V Oil Pressure 54 psi Hrs at start: 567.10 Hrs at stop: 567.80



Workorder Summary Report

Report Start Date: Apr 1, 2025 12:00 AM

Report End Date: Jun 30, 2025 11:59 PM

Location: 5747*

Work Order Type: CAP,CORR,OPER,PM

Work Order Class:

WorkOrder				PM Schedule		Workorder Details							
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
4573393	0000126968	LAGOON CELL 01 SOUTH POWASSAN	5747, Powassan WWTL, Process	PM	Inspection	1	MONTHS	Lagoon Cell 01South Powassan Insp/Service (1m/6m/1y) 5747	COMP	6/1/25 12:00 AM	6/25/25 01:21 PM	6/25/25 01:21 PM	Lagoon Cell 01South Powassan Insp/Service (1m/6m/1y) 5747 Dan Finnigan inspected the associated lagoon during a site visit on June 25, 2025. The lagoon berm was inspected and found to be in good condition, the level was checked and found to be below the overflow level, and there were no other unusual observations.
4573403	0000126967	LAGOON CELL 02 NORTH POWASSAN	5747, Powassan WWTL, Process	PM	Inspection	1	MONTHS	Lagoon Cell 02 North Powassan Insp/Service (1m/6m/1y) 5747	COMP	6/1/25 12:00 AM	6/25/25 01:23 PM	6/25/25 01:23 PM	Lagoon Cell 02 North Powassan Insp/Service (1m/6m/1y) 5747 -Dan Finnigan inspected the associated lagoon during a site visit on June 25, 2025. The lagoon berm was inspected and found to be in good condition, the level was checked and found to be below the overflow level, and there were no other unusual observations.
4573425	0000126969	LAGOON CELL 03 POWASSAN	5747, Powassan WWTL, Process	PM	Inspection	1	MONTHS	Lagoon Cell 03 Powassan Inspection/Service (1m/6m/1y) 5747	COMP	6/1/25 12:00 AM	6/25/25 01:24 PM	6/25/25 01:24 PM	Lagoon Cell 03 Powassan Inspection/Service (1m/6m/1y) 5747 -Dan Finnigan inspected the associated lagoon during a site visit on June 25, 2025. The lagoon berm was inspected and found to be in good condition, the level was checked and found to be below the overflow level, and there were no other unusual observations.
4573440			5747, Powassan WWTL	OPER	Compliance	1	YEARS	Facility Emergency Plan Review (1y) 5747	COMP	6/1/25 12:00 AM	6/20/25 01:13 PM	6/20/25 01:13 PM	Facility Emergency Plan Review (1y) 5747 -Reviewed updates sent by PCT, updated binder, etc.
4573441			5747, Powassan WWTL	OPER	Compliance	2	YEARS	Operation/Sop Manual Review And Update (2y) 5747	COMP	6/1/25 12:00 AM	6/20/25 01:14 PM	6/20/25 01:14 PM	Operation/Sop Manual Review And Update (2y) 5747 -Reviewed and updated operations manual

Workorder Summary Report



Report Start Date: Apr 1, 2025 12:00 AM

Report End Date: Jun 30, 2025 11:59 PM

Location: 5747*

Work Order Type: CAP,CORR,OPER,PM

Work Order Class:

WorkOrder				PM Schedule				Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
4573448			5747, Powassan WWTL	PM	HEALTH AND SAFETY	1	MONTHS	Health And Safety Inspection (1m) 5747	COMP	6/1/25 12:00 AM	6/25/25 01:17 PM	6/25/25 01:17 PM	Health And Safety Inspection (1m) 5747 -Dan Finnigan conducted the monthly H&S Inspection on June 25, 2025 which consisted of checking/verifying the following items: 1. Spill Kit: all items were available 2. Safety Signage (all intact and visible) 3. First aid kit 4. Hearing protection earmuffs 5. Emergency lighting (tested and working) 6. Emergency Eyewash (bottles are within use before date) 7. Fire Extinguisher 8. CO Monitor (not functioning)
4573459			5747, Powassan WWTL	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m) 5747	COMP	6/1/25 12:00 AM	6/25/25 01:19 PM	6/25/25 01:19 PM	TPM Inspection/Maintenance (1m) 5747 -Completed by Dan Finnigan on June 25, 2025. The operation of all sewage station lift pumps were visually and audibly observed at both St. Gregory's Lift Station and the Clark Street Lift station. Pump #1 at St. Gregory SLS seemed a little noisy but pump output was normal. The control panels were also checked for functionality with nothing unusual noted. Ventilation screens at the Clark Station were in good condition, and there was nothing else to report.



Workorder Summary Report

Report Start Date: Apr 1, 2025 12:00 AM

Report End Date: Jun 30, 2025 11:59 PM

Location: 5747*

Work Order Type: CAP,CORR,OPER,PM

Work Order Class:

WorkOrder				PM Schedule		Workorder Details							
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
4573468			5747, Powassan WWTL	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 5747	COMP	6/1/25 12:00 AM	6/25/25 01:28 PM	6/25/25 01:28 PM	Critical Alarm/Dialer Testing (1m) 5747 -Conducted by Dan Finnigan on June 25, 2025. Both sewage pumps were turned off in “hand” and the wet well level was allowed to rise until the High Level alarm setpoint was reached. The Telus alarm was triggered and messaged the operator and both pumps were turned back on to pump down the level. Both sewage pumps shut off in Auto when the level returned to normal.
4576732			5747, Powassan WWTL	OPER	Compliance	1	MONTHS	WISKI Review (1m) 5747	COMP	6/1/25 12:00 AM	6/27/25 11:16 AM	6/27/25 11:16 AM	WISKI Review (1m) 5747 -June 04, 2025--Entered RAW flow data for both Lift Stations, etc. -Calculated release volumes, enter data and produce semi-annual release reports, etc.



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Northeastern Ontario Region

POWASSAN WATER & WASTEWATER SYSTEMS

QUARTERLY OPERATIONS REPORT

Appendix C - Call-out Report for WTP

Workorder Summary Report



Report Start Date: Apr 1, 2025 12:00 AM

Report End Date: Jun 30, 2025 11:59 PM

Location: 6033*

Work Order Type: CALL,EMER

Work Order Class:

WorkOrder				PM Schedule		Workorder Details							
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
4488952		6033, Powassan WTP, Process, Process Control & Monitoring		CALL	Compliance	0		Powassan NBY Group 2 Heartbeat Alarm (comms)	COMP	4/24/25 01:00 AM	4/24/25 01:00 AM	4/24/25 07:30 AM	Powassan NBY Group 2 Heartbeat Alarm (comms) - 01:00--Received WIN911 notification for NBY Powassan Heartbeat alarm -logged onto AVEVA app to check status of WTP: all OK -Logged onto Wonderware remotely: minor 10 minute gap in trending detected but comms restored. Will check trending in AM to see if CV tag restored trending. -checked Wonderware: CV tag filled in gap in trending. No further action required.
4554837		6033, Powassan WTP, Process, Storage		CALL	Inspection	0		6033 Powassan Well House Reservoir Level Alarm	COMP	5/12/25 08:00 PM	5/12/25 08:00 PM	5/12/25 10:00 PM	Powassan Well House Reservoir Level Alarm - Received WIN Low Reservoir Level Alarm. Reviewed HMI with Reservoir Level increase from 4.52 to 4.53 metres while Well Pump 1 in Auto. No further issues.
4609797	0000258554	PUMP DIAPHRAGM #2 CHEMICAL S-HYPO FEED PUMP	6033, Powassan WTP	CALL	Compliance	0		Powassan WS Aux #2 Alarm (Power Fail)	COMP	6/30/25 04:17 PM	6/30/25 04:17 PM	6/30/25 04:50 PM	Powassan WS Aux #2 Alarm (Power Fail) - 16:17--Received Telus notification for Powassan Well House Auxiliary #2 alarm (power fail) 16:50--Logged onto Wonderware remotely to review trending and operations: residual is reading 1.55 mg/L and Well Pump #2 has just started up on the fill cycle. Local storm systems have passed and all equipment is running normally. No further action required at this time.



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Northeastern Ontario Region

POWASSAN WATER & WASTEWATER SYSTEMS

QUARTERLY OPERATIONS REPORT

Appendix D - Call-out Report for WWTL

Workorder Summary Report



Report Start Date: Apr 1, 2025 12:00 AM

Report End Date: Jun 30, 2025 11:59 PM

Location: 5747*

Work Order Type: CALL,EMER

Work Order Class:

WorkOrder				Workorder Details				
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	PM Schedule Units	
4485435			5747, Clark SPS	CALL	Inspection	0		
				5747 Powassan Clark Street SPS High Level Alarm				
				CLOSE				
				4/3/25 05:30 PM				
				4/3/25 06:30 PM				
				Powassan Clark Street SPS High Level Alarm. Inspected Clark Street SPS Wet Well with Level approximately 8 feet below Overflow. No further issues.				



Workorder Summary Report

Report Start Date: Apr 1, 2025 12:00 AM

Report End Date: Jun 30, 2025 11:59 PM

Location: 5747*

Work Order Type: CALL,EMER

Work Order Class:

WorkOrder				PM Schedule		Workorder Details							
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
4489765			5747, Clark SPS	CALL	Compliance	0		Powassan Clark Street High Wet Well Level alarms	COMP		4/26/25 02:05 PM	4/26/25 08:35 PM	Powassan Clark Street High Wet Well Level alarms - 14:05--Received and acknowledged notification from Telus for multiple alarm codes (code 2, 3, 4, 5, 6, etc.). Site visit is required to determine issues. 15:40--Arrived at Clark Street Lift Station: both pumps are on and running normally (output is approximately 1600 Litres/min). Checked wet well: level is between 12-15 feet below the overflow, with no evidence of a by-pass. Telus Alarm panel shows a green board with a yellow warning, likely due to low battery. Will notify Telus on Monday. 16:35--Received and acknowledged notification from Telus for High Wet Well Level. 17:15--Logged onto Wonderware remotely to review trending and operations: Wet well level is currently at 7.75 meters and slightly rising. Will monitor remotely. Both pumps running normally. 17:41--Received notification from WIN911 for High Wet Well Level Alarm. 17:50--Logged onto Wonderware remotely to review trending and operations: Wet well level is currently at 8.17 meters and beginning to drop. Forecast calls for reduced rain. Will monitor remotely. 20:35--Logged onto Wonderware remotely to review trending and operations: Wet well level is currently at 3.96 meters and high wet well alarm has reset. No further action required at this time.



Workorder Summary Report

Report Start Date: Apr 1, 2025 12:00 AM

Report End Date: Jun 30, 2025 11:59 PM

Location: 5747*

Work Order Type: CALL,EMER

Work Order Class:

WorkOrder				PM Schedule		Workorder Details							
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
4552045		5747, Clark SPS, Facility		CALL	Inspection	0		5747 Powassan Clark Street SPS Communication Loss Alarm	COMP		4/29/25 05:15 PM	4/29/25 06:00 PM	Powassan Clark Street SPS Communication Loss Alarm - Received WIN Communication Loss Alarm following area utility power outage. Station inspection with Generator in operation..
4607884		5747, Clark SPS		CALL	Compliance	0		Powassan Clark Street High Wet Well Level alarms	COMP		6/19/25 05:47 PM	6/20/25 08:30 AM	Powassan Clark Street High Wet Well Level alarms - 17:47--Received Telus notification of Clark Street High Wet Well Level Alarm 18:32--Received and acknowledged notification from WIN911 for High Wet Well Level 18:59--Received and acknowledged notification from WIN911 for High Wet Well Level 19:03--Logged onto Wonderware remotely to review trending and operations: Wet well level has reached blanking range but forecast calls for light rain in the near future. 21:00--Logged onto Wonderware remotely to review trending and operations: Wet well still in blanking range but forecast shows light rain ending shortly. Friday, June 20, 2025 Visually observed wet well and no overflow was reached. Check discharge ditch, etc.



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Northeastern Ontario Region

POWASSAN WATER & WASTEWATER SYSTEMS

QUARTERLY OPERATIONS REPORT

Appendix E - Performance Assessment Report Water

Water Performance Assessment Report

From 01/04/2025 to 30/06/2025

6033 POWASSAN DRINKING WATER SYSTEM 220000576

	4 / 2025	5 / 2025	6 / 2025	<--Total-->	<--Avg-->	<--Max-->	<--Min-->
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Flows

Raw Flow: Monthly Total - RW1 - Raw Well 1 (m³)	6,823.76	7,851.61	8,071.24	22,746.61			
Raw Flow: Monthly Total - RW2 - Raw Well 2 (m³)	6,927.32	7,056.81	6,762.25	20,746.38			
Raw Flow: Monthly Avg - RW1 - Raw Well 1 (m³)	227.46	253.28	269.04		249.93		
Raw Flow: Monthly Avg - RW2 - Raw Well 2 (m³)	230.91	227.64	225.41		227.99		
Raw Flow: Monthly Max - RW1 - Raw Well 1 (m³)	277.67	451.13	363.54			451.130	
Raw Flow: Monthly Max - RW2 - Raw Well 2 (m³)	316.69	288.37	290.67			316.690	
Raw Flow: Monthly Total - RW - Raw Water - Total (m³)	13,751.08	14,908.42	14,833.49	43,492.99			
Raw Flow: Monthly Avg - RW - Raw Water - Total (m³)	458.37	480.92	494.45		477.91		
Raw Flow: Monthly Max - RW - Raw Water - Total (m³)	506.16	581.31	597.75			597.750	

Turbidity

Raw: Max Turbidity - RW1 - Raw Well 1 (NTU)	0.090	0.070	0.080			0.090	
Raw: Max Turbidity - RW2 - Raw Well 2 (NTU)	0.090	0.080	0.080			0.090	

Chemical Parameters

Treated: Max Nitrite - TW1 - TW1 (mg/L)	0.003			<	<	0.003	<
Treated: Max Nitrate - TW1 - TW1 (mg/L)	1.060					1.060	
Distribution: Max THM - DW - Distribution (µg/l)	1.200					1.200	
Distribution: Max HAA - DW - Distribution (µg/l)	5.300			<	<	5.300	<

Chlorine Residuals

Treated: Min Free Cl2 Resid - TW - Treated Water (mg/L)	1.092	1.143	0.996				0.996
Treated: Max Free Cl2 Resid - TW - Treated Water (mg/L)	2.122	2.327	2.373			2.373	
Dist: Min Free Cl2 Resid - DW - Distribution (mg/L)	1.470	1.450	1.430				1.400
Dist: Max Free Cl2 Resid - DW - Distribution (mg/L)	1.860	1.890	1.820			1.890	

Bacti Samples Collected

Raw Bacti: # of samples - RW1 - Raw Well 1	5	4	5	14			
Raw Bacti: # of samples - RW2 - Raw Well 2	5	4	5	14			
Treated Bacti: # of samples - TW1 - TW1	4	2	2	8			
Treated Bacti: # of samples - TW2 - TW2	1	2	3	6			
Dist Bacti: # of samples - DW - Distribution	15	12	15	42			
Dist HPC: # of samples - DW - Distribution	5	4	5	14			
Treated Bacti: # of TC exceedances - TW1 - TW1	0	0	0	0			
Treated Bacti: # of TC exceedances - TW2 - TW2	0	0	0	0			
Treated Bacti: # of EC exceedances - TW1 - TW1	0	0	0	0			
Treated Bacti: # of EC exceedances - TW2 - TW2	0	0	0	0			
Dist Bacti: # of TC exceedances - DW - Distribution	0	0	0	0			
Dist Bacti: # of EC exceedances - DW - Distribution	0	0	0	0			



Ontario Clean Water Agency
Agence Ontarienne Des Eaux

Northeastern Ontario Region

POWASSAN WATER & WASTEWATER SYSTEMS

QUARTERLY OPERATIONS REPORT

Appendix F - Performance Assessment Report Wastewater



5747 POWASSAN WASTEWATER TREATMENT LAGOON 110000613

4/1/2025	5/1/2025	6/1/2025	<--Total-->	<--Avg-->	<--Max-->
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Flows

Raw Flow Total - Raw m³/d	23,728.30	18,724.50	17,014.90	60,067.70	
Raw Flow Total - St Gregory m³/d	507.80	600.80	488.60	1,577.20	
Raw Flow Total - Clark Street m³/d	23,220.50	18,123.70	17,146.30	56,490.50	
Raw Flow Avg - Raw m³/d	790.94	694.02	567.16	660.08	
Raw Flow Avg - St Gregory m³/d	16.93	19.38	15.62	17.33	
Raw Flow Avg - Clark Street m³/d	774.02	584.64	571.54	642.75	
Raw Flow Max - Raw m³/d	1,468.40	863.10	1,220.70		1,468.40
Raw Flow Max - St Gregory m³/d	31.80	162.00	40.90		162.00
Raw Flow Max - Clark Street m³/d	1,441.60	844.00	1,179.80		1,441.60
Raw Flow Count - Raw m³/d	30.00	31.00	30.00	91.00	
Raw Flow Count - St Gregory m³/d	30.00	31.00	30.00	91.00	
Raw Flow Count - Clark Street m³/d	30.00	31.00	30.00	91.00	

Carbonaceous Biochemical Oxygen Demand: CBOD

Eff: Avg CBOD5 - Eff North mg/L	0.00	12.00	17.00	13.00	17.00
Eff: Avg CBOD5 - Eff South mg/L	0.00	0.00	4.00	4.00	4.00
Eff: # of samples of CBOD5 - Eff North	0.00	4.00	1.00	5.00	
Eff: # of samples of CBOD5 - Eff South	0.00	0.00	5.00	5.00	

Biochemical Oxygen Demand: BOD5

Raw: Avg BOD5 - Raw mg/L	176.00	325.00	228.00	243.33	325.00
Raw: # of samples of BOD5 - Raw	1.00	1.00	1.00	3.00	

Total Suspended Solids: TSS

Raw: Avg TSS - Raw mg/L	202.00	212.00	127.00	180.33	212.00
Raw: # of samples of TSS - Raw	1.00	1.00	3.00		
Eff: Avg TSS - Eff North mg/L	0.00	22.25	64.00	30.60	64.00
Eff: Avg TSS - Eff South mg/L	0.00	0.00	14.80	14.80	14.80
Eff: # of samples of TSS - Eff North	0.00	4.00	1.00	5.00	
Eff: # of samples of TSS - Eff South	0.00	0.00	5.00	5.00	
Percent Removal: TSS - Eff North %	0.00	89.50	49.61		89.50
Percent Removal: TSS - Eff South %	0.00	0.00	88.35		88.35

Total Phosphorus: TP

Raw: Avg TP - Raw mg/L	2.47	2.60	2.32	2.46	2.60
Raw: # of samples of TP - Raw	1.00	1.00	1.00		
Eff: Avg TP - Eff North mg/L	0.00	0.29	0.91	0.41	0.91
Eff: Avg TP - Eff South mg/L	0.00	0.00	0.80	0.80	0.80
Eff: # of samples of TP - Eff North	0.00	4.00	1.00	5.00	
Eff: # of samples of TP - Eff South	0.00	0.00	5.00	5.00	
Percent Removal: TP - Eff North %	0.00	89.00	60.70		89.00
Percent Removal: TP - Eff South %	0.00	0.00	66.60		66.60

Nitrogen Series

Raw: Avg TKN - Raw mg/L	17.20	20.00	22.80	20.00	22.80
Raw: # of samples of TKN - Raw	1.00	1.00	1.00	3.00	
Eff: Avg TAN - Eff North mg/L	0.00	8.89	15.20	10.22	15.20
Eff: Avg TAN - Eff South mg/L	0.00	0.00	12.32	12.32	12.32
Eff: # of samples of TAN - Eff North	0.00	4.00	1.00	5.00	
Eff: # of samples of TAN - Eff South	0.00	0.00	5.00	5.00	

Disinfection

Eff: GMD E. Coli MPN - Eff North MPN	0.00	1.00	1.00		
Eff: GMD E. Coli MPN - Eff South MPN	0.00	0.00	10.06		
Eff: # of samples of E. Coli MPN - Eff North	0.00	4.00	1.00	5.00	
Eff: # of samples of E. Coli MPN - Eff South	0.00	0.00	5.00	5.00	



Resolution no. 2025 - _____

Date: July 29, 2025

Moved by:

Seconded by:

THAT the Council of the Municipality of Powassan will change their August Regular Meeting of Council from Tuesday, August 12, 2025, to Tuesday, August 19, 2025; and,

FURTHER that staff will ensure the date change is posted on the Municipal website and social media page and that additional Meetings of Council will be called by the Mayor, should it be deemed necessary.

Carried

Defeated

Deferred

Lost

Mayor

Recorded Vote: Requested by _____

Name	Yeas	Nays	Name	Yeas	Nays
Councillor Randy Hall			Mayor Peter McIsaac		
Councillor Markus Wand					
Councillor Dave Britton					
Councillor Leo Patey					

July 2025

July 2025							August 2025						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5	3	4	5	6	7	1	2
6	7	8	9	10	11	12	10	11	12	13	14	8	9
13	14	15	16	17	18	19	17	18	19	20	21	15	16
20	21	22	23	24	25	26	24	25	26	27	28	22	23
27	28	29	30	31			31					29	30

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jun 29	30	Jul 1 Canada Day - Office Closed	2	3	4	5
6	7 Library Board	8	9 NBMCA	10 DSSAB	11	12
13	14	15 Council Golden Sunshine Housing Copr.	16 Eastholme	17	18	19
20	21	22	23	24	25	26
27	28	29 Council	30	31	Aug 1	2